

Date.....

The Branch Manager Kamana Sewa Bikas Bank Ltd Branch Office,.....

## Sub: Activation/Release of Dormant Account.

Dear Sir/Madam,

I have been maintaining Saving/Current/Call Account No ..... in this bank . Due to long time period non-operation, the aforesaid account fell into dormant/inactive status. Therefore, I would like to request you to activate my account to proceed with future transactions.

I ensure that today onward, transaction will be made regular basis in this account.

Thank you for your prompt service attention to the issue.

Yours faithfully,

Signature:....

Name:....

Account No:....

Address:.....

Mobile:....

FOR BANK'S USE ONLY Application received & verified by: Approved by:	
Approved by:	
Name :	
Signature :	
Date :	
	<b>Approved by:</b> Name : Signature :